

Board of Directors Meeting



MINUTES

Tuesday, June 16, 2015, 6:00 PM
Restaurant Row Conference Room

- I. Call to Order
 - a. Meeting called to order at 6:12 PM.
 - b. BOD Present: Dale Cripps, Andrew Taylor, Allen Park, Mark Carson, Doug Kreul, Mabel Lau (6:45), Sharon Gilbert (via teleconference)
 - c. ED Present: Sophia Makaimoku-Young, Bernard Nunies
- II. Approval of Minutes – April 2015. Approved
- III. Committee Reports
- IV. President's Report – Dale Cripps
 - a. Election of 2016 Officers
 - i. President – Mabel Lau
 - ii. Vice-President – Tom Wheeler
 - iii. Secretary – Sharon Gilbert
 - iv. Treasurer – Andrew Taylor
 - v. ED's to coordinate updates for the annual filing and FHB authorized signers.
 - b. Membership Update
 - i. Half price membership from July 1st (excluding last year members) approved.
 - ii. Early-bird renewal discount for Oct/Nov - \$50, approved.
 - iii. Dale to speak with Carrie Nottage-Smith about 2016.
 - c. Passing of HJA member daughter, Sandra Yamazaki Lieberman, Sheraton Waikiki storefront.
- A. Executive Director Report – Bernard Nunies & Sophia Makaimoku-Young
 - a. Financials
 - b. Pending expenses – Hawn Tel, ED Salary
 - c. Membership –54 paid membership, 6 honorary
 - d. Approval of new member(s) – n/a
- B. Complaints/Consumer Affairs – Tom Wheeler. No Update.
- C. Associate Member issues – Andrew Taylor
 - a. Solitaire Bridal & Estate Jewelers – HJA logo still being used on website . Andrew to follow up.
- D. Charity / Community Outreach
 - a. Seeking BOD volunteer to chair Charity Committee
 - b. Make A Wish / Jewelers for Children – any volunteers to be added to list
 - i. Volunteers: Heart to Heart, Windward Jewelers
 - ii. ED's to send out a specific e-blast for opportunity to host a MAW event.
 - iii. Phone tree for next hosting event (4 calls per Board member)
- E. Education Committee – Bruce Bucky/Sharon Gilbert
 - a. Enhanced diamond process, laboratory grown colorless diamonds
 - b. Allen and Sharon to coordinate an article for e-blast.

Next Meeting: July 21, 2015, 6:30 PM, Regal Bakery Café – Chinese Cultural Plaza
The BOD meetings are the third Tuesday of every month, except for December/May



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- F. Promotional Events/ Seminar/ Workshops - Bruce Bucky/Dale Cripps
 - a. Banquet Financial Review and Recap (plus/delta)
 - i. More interesting with all BOD speaking as Emcees.
 - ii. Microphone cutting out.
 - iii. No issues on food and layout.
 - iv. Jewelry contest – award by category vs. all entries/then awards.
 - v. Opportunity for more associate member – table top vendors.
 - vi. Selling drink tickets helped.
 - b. Next Year's Banquet: Saturday, April 30, 2016 at Oahu Country Club.
EDs to contact and reserve the date.
 - c. Future Seminars 2015 – BOD volunteers based on area of expertise
 - i. Seminar by Dale Cripps. Topic: Precious Metals. August 20th, Thursday 9: AM – 10:30 AM, followed by 30 minute Q&A.
 - ii. ED to determine venue and costs.
- G. Communication Report - Dale Cripps/Mark Carson
 - a. Website
 - b. Newsletter
 - c. Security Alerts – GIA alert on mis-graded diamonds
 - d. Social Media
- H. New Business
 - a. Monthly BOD meeting pushed back 30 minutes. New start time to be 6:30 PM on the third Tuesday of every month.
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